

(Suitland)

**CONFIDENTIAL**

31 March 1967

**MEMORANDUM FOR: Chief, Support Services Staff****SUBJECT : Request for Funds for Records Center**

1. In response to our recent Budgeting discussions we have again reviewed our need for funds and submit the following statement of requirements:

Two actions definitely required this Fiscal Year.

a. Ten thousand dollars (\$10,000) to construct a wire/expanded metal personnel barrier in the Federal Records Center at Suitland, Maryland in order to compartmentalize a section of their vault for the storage of sensitive, inactive Intelligence Reports. The Offices of Security and Logistics have made preliminary reviews and estimates of this requirement.

b. Thirty thousand eight hundred and sixty dollars (\$30,860) for Security Alarm System, grills for air conduits, and heavier doors in the Agency Archives and Records Center, [redacted]

STAT

[redacted] forwarded a detailed project justification to Logistics on 14 February 1967.

2. Of the above projects the first one listed is more pressing since the Records Center will be filled to capacity before the end of the year and the Agency will have to move some of its less sensitive material to the Federal Records Center at Suitland.

STAT [redacted]

Chief, Records Administration Staff

## Distribution:

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1 - Records Center  
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